

Action Plan

Person Receiving Services: John Smith

Action Plan for: Home

Date: 8/19/16

Desired Outcome: John maintains his robust social life, doing the things he enjoys with people he has fun with and cares about.

Measurable steps that will be taken to reach the desired outcome	Where will it happen	Who is responsible	How often or date due	Where to record	Notes
A: Support John to contact friends and family as he requests (help John dial the phone by letting him know if he has dialed correctly).	At home	DSP and John	3-4 times a week.	Checklist with who he called	
B: Support John with rides as needed. Know Johns regular scheduled activities (Church every Wednesday, Movies with Phil).	Around town	DSP and John	At least 1 time a week	Activity Log	
C: If John wants to do something additional, he will let staff know a day in advance. Staff will check in with John each day to see if he has an interest in something outside his regular schedule and encourage John to be proactive about letting them know what things he might like to do.	At home	DSP and John	John will continue to work on this as needed	Activity Log with progress note	
D: Support John to look into new activities by asking SC for resources, looking online, connecting with others who might know about activities happening in Springfield and looking for activities in the local paper. If John finds an activity he would like to take part in, support him to call, sign up, or register for activities as needed.	At home and at work	DSP and Staff At work with Employment Supervisor	1-2 times per week (at work 1 time per month)	Home: Progress Notes Work: Task list	